

## Ocean Discovery Visitors Center Volunteer Form

Thank you for your interest in volunteering with the Ocean Discovery Visitors Center (ODVC). The ODVC is the public's gateway for FAU Harbor Branch Oceanographic Institute. It houses interactive exhibits, small aquaria, and a video theater, which showcase the research efforts of our scientists and engineers. The ODVC is open Tuesday- Saturday from 10 am- 4 pm.

We are currently seeking attendants for the ODVC Welcome Desk, as well as assistants to attend special events and festivals. Duties will include, but are not limited to, greeting and recording visitors as they arrive, responding to general inquiries about our programs, assisting with basic computer work, and assisting with hands on activities at events. No experience is necessary and training will be provided.

**If you are interested in ODVC opportunities, please complete this form  
(in addition to the FAU Harbor Branch Volunteer Application).**

**Name:** \_\_\_\_\_

**Cell Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

The following welcome shifts are offered at the ODVC, please indicate your availability below. We ask that front desk volunteers commit to at least one shift a week for an entire semester (see below). If you are interested in helping with festivals and events, scheduling is more flexible, but you must be available on Saturdays.

**Tuesday:**       10 am to 1 pm       1 pm to 4 pm      Fall Semester: August- Mid December

**Wednesday:**       10 am to 1 pm       1 pm to 4 pm      Spring Semester: January- Mid April

**Thursday:**       10 am to 1 pm       1 pm to 4 pm      Summer Semester: Mid. April- July

**Friday:**       10 am to 1 pm       1 pm to 4 pm

**Saturday:**       10 am to 1 pm       1 pm to 4 pm

**Available:**       Year-round       Seasonal \_\_\_\_\_

Please briefly describe why you are interested in becoming a volunteer with the outreach team:

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How comfortable are you with using the computer? While not required, it is helpful for volunteers to have experience and familiarity navigating web browsers and office suite programs including excel:

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For more information on our outreach opportunities please contact Jennifer Cutter at 772-242-2344 or [jcutter2015@fau.edu](mailto:jcutter2015@fau.edu) and for general volunteer inquiries please contact Jessica Pettingill at 772-242-2217 or [jessicap@fau.edu](mailto:jessicap@fau.edu).